

**ETC Summer 2021 Production of
Children of Eden
COVID-19 Participant Protocols for
Outdoor In-person Rehearsals/Tech/Performance**

Rehearsals and General rules:

1. Rehearsals will only “call” those who need to be there (no more than 10 at a time). This is virtual and in-person.
2. Please monitor your health. You will be required to answer a questionnaire regarding potential symptoms and contacts each day you are in person for auditions, rehearsals and performances. The questionnaire must be completed before you arrive each time. (An individual Google Doc questionnaire form will be set up for each of you to fill in.)
3. Members of the production staff will check your temperature upon arrival, and you will be sent home if you have a fever.
4. In-person rehearsals will adhere to social distancing guidelines (6 feet between actors, technicians, and teachers). Once again, rehearsals will be limited to small groups (no more than 10), keeping the number of people in attendance at a bare minimum to avoid clustering.
5. Everyone will be required to wear masks throughout rehearsal.
6. Bring your own marked water bottles.
7. Sharing of food or beverages will be prohibited.
8. All surfaces—chairs, set pieces, props, rails, technical hardware, etc.— must be sprayed with disinfectant before and after each rehearsal, using Township approved disinfectants. Etc staff will assist with this process.
9. No sharing of makeup, costumes, or wigs will be permitted.
10. Hand washing and sanitizing will be encouraged frequently throughout rehearsals. Hand sanitizer will be made available in the wings in key spots (ex: prop table, etc).
11. Actors will not share microphones. Each actor will be assigned a mic and it will be sanitized after each use.
12. All technical hardware--microphones/headsets, rigging, sound and light boards, lights and rigging will be disinfected before and after each rehearsal, per manufacturer instruction.
13. Participants will be reminded to avoid unnecessary touching, movement or singing that might increase the transmission of aerosol droplets. The focus will be on limited movement and traffic on/off stage.
14. COVID-19 vaccination does not exempt participants from any screening, masking or distancing requirements.
15. If you feel that sufficient safety protocols are not in place or being followed, you are empowered to speak to stage management, production management, or any other etc staff members for the issues to be resolved.
16. We will always err on the side of caution: If a participant does not feel well, s/he will be sent home and we will follow Township procedures regarding contact tracing and follow-up procedures. Understudies will be in place to cover in the event of illness.
17. All protocols are subject to adjustment as the CDC/State of PA/Upper Dublin Township requirements change.

Tech:

1. Technical needs (set and costume construction, lights, sound, etc.) will be met following standard safe practice procedures and a staggered schedule that ensures social distancing in all workspaces.
2. Indoor work will be minimized, and the use of outdoor spaces will be maximized (per our usual practice) in order to allow tech staff to spread out.
3. All equipment will be sanitized after use.
4. Masks must be worn at all times.
5. Technical rehearsals will be held with the minimum number of personnel possible, and technicians and performers will adhere to social distancing guidelines at all times.
6. When tech personnel are on-site, they will work in the outdoor space to ensure safe distance and only be backstage as absolutely necessary.

Dress Rehearsal and Shows:

1. Actors and tech students will have water bottles labeled with their names that are for their use. Sharing of water bottles is prohibited.
2. No food will be allowed on the premises. Everyone will eat before call time.
3. Masks will be worn by all actors when they are not appearing on stage.
4. Actors are responsible to maintain their costumes. Actors will arrive for dress rehearsals and performance already in costume. Actors must take their costumes home after each day's performance and cleaned.
5. Performers/crew members should not mingle with audience members, patrons, venue staff or volunteers before, during or after performances.

Stage Direction:

1. Performers should be staggered so that they are not directly behind one another.
2. Performers should not directly face other performers while singing.
3. Performers should maintain a minimum distance of 6 feet (or CDA recommended distance recommendations at time of performance) from other performers at all times.
4. Rehearsals will be held in groups of no more than 10 people at any time.

Sound:

1. Sound board operators will disinfect the sound table, sound board, headsets, computers in sound board area before and after each use.
2. Sound crew will work with performers to encourage actors to put their microphones on themselves. Crew members will use gloves, wipe down mics every night, or wrap mic elements and replace every night.

Props:

1. ASM/Crew will spray/wipe down/wash all props, as well as light switches, surfaces, and headsets (show specific).
2. Any props that cannot be disinfected must be disposable.

Policies for tickets/Refunds and Rain:

1. Tickets must be purchased online only. No walk-up sales will be conducted.
2. We will sell fewer tickets than the capacity allowed for each show so that we can offer other shows as rain dates. For example: if capacity is 150, we will sell a maximum of 110 tickets for each show so that we can reserve 40 tickets for additional shows. In addition, we will hold Sunday afternoon as a "rain date." Capacity will be determined by Upper Dublin Township in compliance with the capacity rules in effect on the dates of the performances.
3. Refunds (due to rain) - If an individual cannot reschedule for one of the other performance dates or set "rain date," they will be given the options of receiving a refund or donating the cost of their ticket to etc.

Concessions/Programs:

1. There will be no catered food or beverages at any performance event.
2. No concessions of any kind will be on sale at any performance event.
3. There will be no displays set up onsite that may draw people close together.
4. Programs will be digital, rather than printed, with a QCR code provided.

Audience

1. Audience members will be directed to bring their own lawn chairs. No chairs will be provided at the outdoor venue.
2. Audience members will be directed to spread out, in accordance with Upper Dublin Township/State/CDA requirements.
3. Audience members will be directed to wear masks, in accordance with Upper Dublin Township/State/CDA requirements.
4. Enforcement of the above requirements will be guided by Upper Dublin Township's policy in place at the time of performances.
5. Audience members will not be permitted to be closer than 30 feet from the front edge of the performance space.